

This room is supported by the UNC Cancer Network for meetings and events which are **oncology-related**. For immediate assistance, please call 919-445-1000. You may also email unccn@unc.edu or visit our site at <http://www.unccn.org/>.

Building Name and Room Number: Lineberger – Henningsen – 10-002

Phone Number in Room: 919-445-6137

Room Features: Desk Computer and Laptop display with Laser Projector that also includes a webcam and speakerphone for software conferencing

Table Computer Display:

1. To turn on the system press the “Power On” button located on the Crestron control panel mounted on the wall. (Figure 1)
2. If the computer does not display right away press a key on the wireless keyboard or move the mouse to wake it up.
3. There is a USB extension cable coming out of the table so a USB device such as a flash drive can be used. (Figure 3)
4. When you are finished simply press the “Power Off” button on the Crestron control panel. Please do not turn off the computer. (Figure 1)

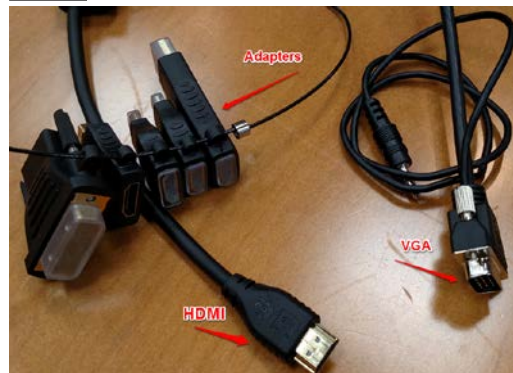
Laptop Display: In order to display your laptop, please follow the steps below:

1. Press the “Power On” button located on the Crestron touch panel on the wall. (Figure 1)
2. Then connect your computer to either the HDMI cable or the VGA cable located above or in the pocket on the table (adapters are available on a cord). (Figure 2)
3. After a brief delay you will see your laptop being displayed on the monitor (anything connected to either HDMI or VGA will display over the table computer).
4. When you are finished remove the display cable. (Figure 2)
5. Turn off the system by pressing the “Power Off” button on the Crestron wall panel. (Figure 1)

F.1



F.2



F.3



For AV Support, Zoom and/or for Immediate Assistance:

- For immediate assistance, please call **919-445-1000**. If you reach voicemail, press “0” to be transferred to the Telehealth Director.
- To submit a help request, simply email: unccn@unc.edu
- UNCCN support hours are **7:30 AM – 4:30 PM, M-F**.
- You may also visit our website at: <https://www.unccn.org>
- All UNC faculty, staff, and students have free access to Zoom accounts with their **ONYENs** at: <https://unc.zoom.us>
- UNCCN can assist with per-scheduling Zoom conferences for you.
- UNCCN can also Zoom training if needed. Please allow at least five business days advance notice for scheduling training.

For Room Computer Support or Non-Oncology Meeting Support:

- Please call **SOM IT Academic Technology Services** at **919-843-9086** or email chmed@med.unc.edu
- **ATS** support hours are **7:00 AM – 5:00 PM, M-F**.
- You may also visit their website at help.med.unc.edu/ats and click “Report Issue.”

The UNC Cancer Network Telehealth Team wants to ensure that every event is a success. For any questions that do not require an immediate response, please email unccn@unc.edu.
