






Thank you for your attendance and participation in this Self-Paced, Online Course.

Please fill out the evaluation even if you do not want continuing education credit.

1 Navigate to the **UNC Lineberger Cancer Network Learning Portal** (<https://learn.unccln.org>) and click on **UNC Learning Portal ONYEN login** to log in using your ONYEN or a visitor username and password. If you do not have a username and password, choose **Register** and complete and submit the account creation form.

[Register](#) [UNC Learning Portal ONYEN login](#)

Find a course... 

2 After logging in, scroll down to **Self-Paced, Online Courses**. This window displays the most recently added self-paced online course with FREE CE credit. Click or tap on the name of the course.

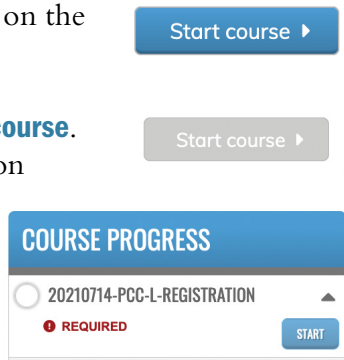


3 The course page will load and display information for the live lecture. In the **Course Summary** menu, click the button **Take Course**.

[TAKE COURSE ▶](#)

4 The new page displays the course requirements. Click on the button **Start course**.

If the button **Start course** is greyed out, click on **Registration** under **Course Progress** and then click on the button **Start**.




5 Fill out the registration form and click the button **Submit**.

After the screen refreshes, click the button **Next**.

[SUBMIT](#)

[Next ▶](#)

6 Click on the **Play** icon to view the video. One can scroll down for PDF Handouts or alternate video formats.





7 After viewing the video, click the button **Next**.

[Next ▶](#)



8 Before claiming a certificate, attendees must fill out the evaluation and click the button **Submit**.

After the screen refreshes, click the button **Next**.

9 Before claiming a certificate, attendees must complete an assessment and earn at least an 80%. Once done, click the button **Submit**.

After the screen refreshes, click the button **Next**.

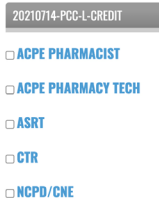





10 Select one or more certificates to download.

Please refer to your accrediting institutions' guidelines regarding earning multiple certificates. Some institutions will not allow permit attendees to earn more than one certificate per lecture.

Click the button **Submit**.

After the screen refreshes, click the button **Next**.

11 The screen will display the **Course Complete** screen.

Click on the link **DOWNLOAD CERTIFICATE** to retrieve your free CE certificate.



12 The certificate will automatically download to the **Downloads** folder on your device.

NOTE: If you would like to access or print a certificate or a transcript at a later time, links to earned certificates and a transcript can be found by clicking or tapping on the menu bar tab **My Account** and then clicking or tapping on the dropdown menu **Transcript**.

If you have any difficulty accessing the evaluation or selecting and printing a certificate, please contact unccn@unc.edu or call 919-445-1000.

We hope that you will take more self-paced, online courses!