

The **UNC Lineberger Cancer Network Learning Portal** (<https://learn.unclcn.org>) is the home for resources needed by site coordinators to successfully host live **UNCLCN Telehealth Lectures** on site. This document contains information about setting up your learning portal account as a site coordinator, accessing lecture materials and connection information, and uploading rosters after a lecture has concluded.

Setting Up an Account

- 1 Navigate to the **UNC Lineberger Cancer Network Learning Portal** (<https://learn.unclcn.org>) and click on **UNC Learning Portal ONYEN login** to log in using your ONYEN or a visitor username and password.

If you do not have a username and password, choose **Register** to complete and submit the account creation form.

[↩ Register](#)
[👤 UNC Learning Portal ONYEN login](#)

Find a course...



- 2 After you create an account and log in, **send an email to jonpowell@unc.edu or unclcn@unc.edu** that includes your name, site name, and your **UNCLCN Learning Portal** username.

UNCLCN staff will add a special designator to your account that will allow you to access site coordinator-only pages and resources on the learning portal. You will receive a follow-up email when this process is complete.

Accessing Lecture Materials

- 3 Navigate to the **UNCLCN Learning Portal** (<https://learn.unclcn.org>) and log in with your learning portal username and password.

- 4 In the menu bar, click or tap on **Learning Groups**.



- 5 In the list of **Groups**, click or tap on **Site Coordinators**.

GROUPS

Site Coordinators

- 6 Or use this quick link to directly access the **Site Coordinators** page:

<https://learn.unclcn.org/site-coordinators>

7 Click or tap on a hyperlinked lecture title. The resource page for that lecture will load. The resource page.

2021 TELEHEALTH LECTURES

July 14, 2021
Patient Centered Care: [Chemotherapy and Cognitive I](#)
– Zev Nakamura, MD

July 21, 2021
Advanced Practice
Provider: [Oral Complications Associated w](#)
[Practical Approaches](#)
– Ali Shazib, DMD

July 28, 2021
Research to Practice: [Thoracic Surgical Oncology](#)
– Gita Mody, MD, MPH

- 8** The resource page contains:
- Lecture description, learning outcomes, and information about the speaker(s).
 - Lecture Flyer(s) (Pending or Approved)
 - Presentation Handout(s)
 - Roster Template(s)
 - Lecture Connection Information

Click on the hyperlinks to print or download any of the resources.

Uploading Rosters

9 Navigate to the resources page for the lecture. Scroll to the bottom of the page to locate the **Rosters** section. Click on the **Please click here to upload your roster** link.

ROSTERS

Please [click here](#) to upload your roster.

10 Lecture rosters should be uploaded to the **UNCLCN** Learning Portal. Files must be one of the supported formats (.pdf, .doc, .docx, .jpeg, .jpg, .png, .tif, .tiff, .zip).

11 Click on the grey button **Browse**, locate and select the file on your hard drive, and click the **OK** button.

Click on the blue **Upload** button and the click on the blue **Submit** button.

We will be alerted that the roster is available.

20210714-PCC-L-NAKAMURA_ROSTERS
Files must be less than 2 MB.
Allowed file types: gif jpeg jpg png bmp eps tif pict psd t

No file selected.

If you have any questions or concerns, please contact unclcn@unc.edu or call 919-445-1000.